



# **XCARRIER SUPPLEMENTAL TRAINING**

**PROCESSING MULTIPLE POs IN ONE  
SHIPMENT**

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**Honeywell**

# ACCESS HASP – XCARRIER

- Navigate to [SCC.Honeywell.com](https://SCC.Honeywell.com)
  - Enter your Honeywell ID and Password
    - Click on “HASP” then “Shipping”

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SYSTEM UPDATE - HASP  
POs have been reinstated and/or new POs have been created.

Search for Purchase Orders

For wildcard search, use "\*" Please note: wildcard search does not function for material nu

Vendor Number:

Material:

Material Description:

Purchase Order:

Inbound Delivery:

Invoice:

Order Type:  Both  Regular  Change Order

Purchase Order Created in:  Last 7 Days  Last 30 Days  Last 60 Days

PO Line Status:	Order Ack. Status:	Inbound Del. Status:	INV Status:
All	All	All	All
New	Open	Open	Open
Open	In Process	In Process	In Process
In Process	Completed	Completed	Completed
Completed	Not Applicable	Not Applicable	Not Applicable

Plant:

- All Plants
- 1000 Anniston - Cliff Garrett Dr
- 1001 ESS Anniston
- 1002 Army Depot Anniston
- 1006 Glendale
- 1007 Kingman, AZ - ALS R&O
- 1008 Phoenix Service Center - DSES

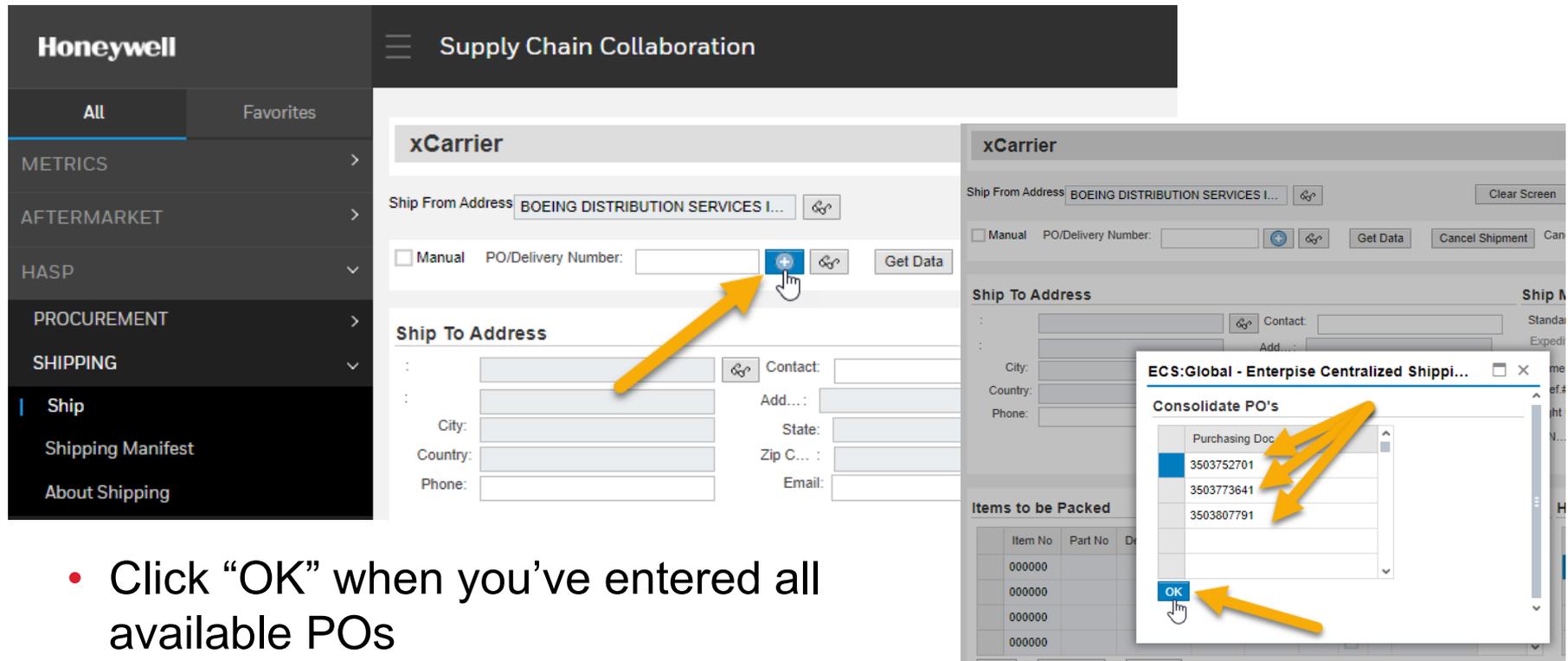
Search Reset  Save Search

★ Add To Favorites

Log-in to your account and access xCarrier as you normally would.

# ENTER AVAILABLE POs

- Once logged in and in the shipping portal, select the  icon
- Enter your available POs one per line in the pop-up window that appears



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**xCarrier**

Ship From Address: BOEING DISTRIBUTION SERVICES I... 

Manual PO/Delivery Number:   

**Ship To Address**

City:  Contact:   
Country:  Add...:   
Phone:  State:   
Zip C...:   
Email:

**Consolidate PO's**

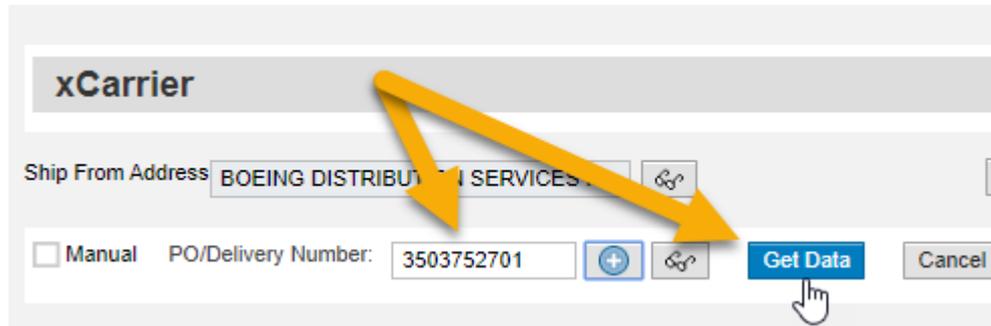
Purchasing Doc
3503752701
3503773641
3503807791

- Click “OK” when you’ve entered all available POs

**You can copy and paste the POs into the Consolidate window all at once.**

# PULL THE DATA INTO xCARRIER

- You will only see the first PO entered appear; click “Get Data”



The screenshot shows the xCarrier interface. At the top, there is a header 'xCarrier'. Below it, there is a 'Ship From Address' field containing 'BOEING DISTRIBUTION SERVICES'. Below that, there is a 'Manual' checkbox and a 'PO/Delivery Number' field containing '3503752701'. To the right of the PO number field are two small icons: a plus sign and a refresh icon. Further right is a blue 'Get Data' button, and to its right is a 'Cancel' button. A yellow arrow points from the top of the screen down to the 'Get Data' button, and a mouse cursor is hovering over it.

- You will now see all available line items for all of the POs you entered appear in the “Items to be Packed” section at the bottom left of your screen

Items to be Packed

Item No	Part No	Description	Tot Qty	Bal Qty	PO#	Sr	Del Due Date	Partial
000010	2011632-	BEARING	28	28	35037	<input type="checkbox"/>	03.02.2020	
000010	S9008Y2	PIN	1	1	35037	<input type="checkbox"/>	18.02.2020	
000010	2667998-	PACKING,PR	69	69	35038	<input type="checkbox"/>	12.02.2020	

Buttons: Pack, Auto Pack, Pack All

**You can only consolidate POs with Del Dates within the same shipping window.**

# PROCEED TO PROCESS

- You may proceed to process as you normally would with only one PO

- NOTE:** Make sure you print and apply all ASNs / labels if packing material into multiple cartons
- You'll receive a tracking number for each package and an IBD (Inbound Delivery) for each PO

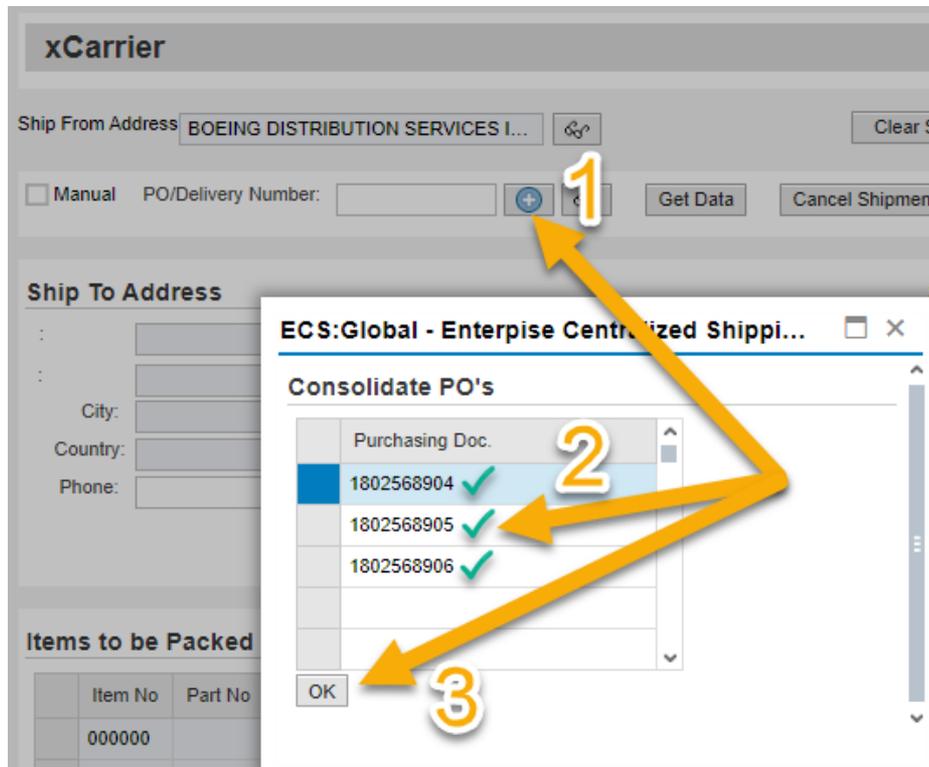
The screenshot shows the 'xCarrier' shipping interface. At the top, it displays 'Ship From Address: BOEING DISTRIBUTION SERVICES I...' and 'Ship To Address' for Phoenix Grant Street-New Pts ... at Honeywell International Inc. The shipping method is set to 'UPS GROUND'. Below this, there are sections for 'Items to be Packed' and 'Handling Units'. The 'Items to be Packed' table lists two items: BEARING (28 units) and PACKING.PR (69 units). The 'Handling Units' table lists three units with weights of 17, 12, and 21 lbs. At the bottom, there is a 'SHIP' button with a green checkmark, indicating the shipment is ready to be processed.

✓ Shipment processed successfully. Tracking Details are as follows: 1Z3E4E440392019347, 1Z3E4E440392600351, 1Z3E4E440391177160 IBD: 1802568904, 1802568905, 1802568906

See Slide 6 for a comment on cancelling a multi-PO shipment.

# CANCELLING MULTI-PO SHIPMENTS

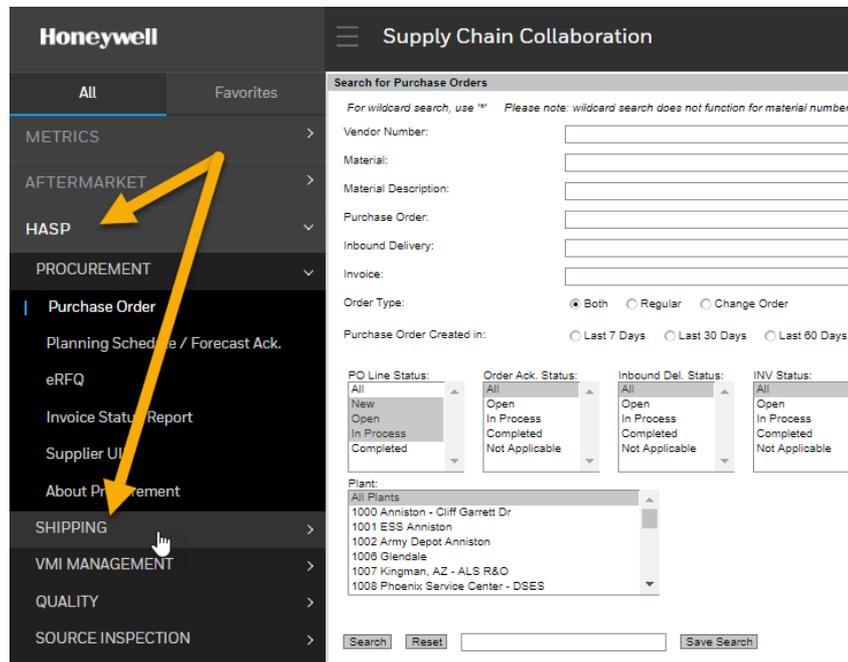
- You will receive a unique IBD (Inbound Delivery) number for each PO processed – if you need to retrieve and cancel the shipment, you must enter all of the IBDs at once, just as you did with the POs in the beginning



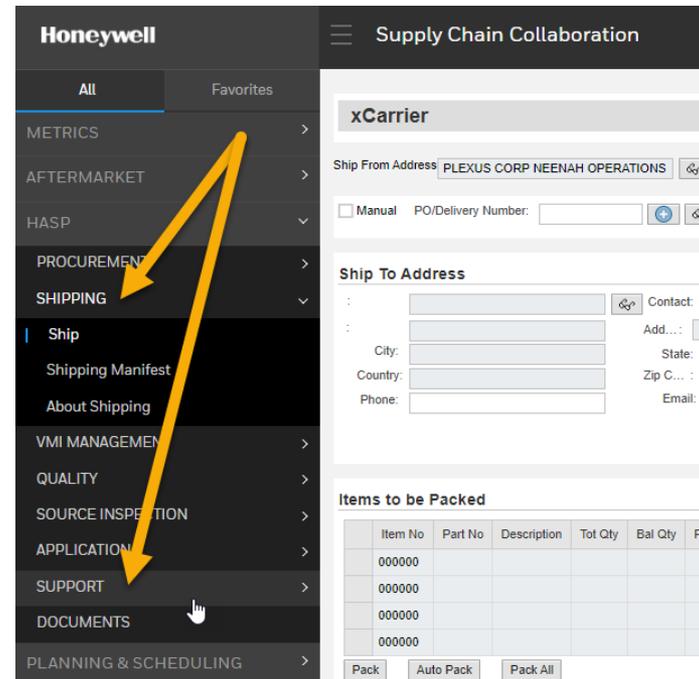
Lost your IBDs? Refer to our “Guide to the Shipping Manifest” on our Support page.

# SUPPORT PAGE

- Select “HASP” from the menu on the left side of your screen
- Then select “Shipping”



- The “Shipping” tab will take you to the xCarrier portal, where you will eventually process your POs for delivery
- Select “Support”



**xCarrier Support Team: [AeroxCarrierSupport@Honeywell.com](mailto:AeroxCarrierSupport@Honeywell.com)**

# SUPPORT PAGE

- Select “View xCarrier/Shipping Support”
- You will be taken to a list of training materials and FAQs
- If the material listed in the next screen does not resolve your query, please do not hesitate to email us at [AeroxCarrierSupport@Honeywell](mailto:AeroxCarrierSupport@Honeywell).

**Honeywell** Supply Chain Collaboration Felicia Wallac

Support Center

What do you need help with?

- Needs Access?  
[View Request Access](#)
- Training Material  
[View Procurement Support](#)  
[View Quality Support](#)  
[View VMI Support](#)  
[View XCarrier/Shipping Support](#)
- SCC Portal Help  
Contact us at:  
[AeroHASPSupport@honeywell.com](mailto:AeroHASPSupport@honeywell.com)
- Need help from Honeywell?  
Go to  
[Case Management](#)

**xCarrier Support Team: [AeroxCarrierSupport@Honeywell.com](mailto:AeroxCarrierSupport@Honeywell.com)**

# SUPPORT WHEN YOU NEED IT

For technical support or questions related to this training, please do not hesitate to reach out to us at [AeroxCarrierSupport@Honeywell.com](mailto:AeroxCarrierSupport@Honeywell.com).

Your support and compliance as a valued supplier is greatly appreciated. Thank you for choosing to work with Honeywell International.

**Thank you to our valued suppliers.**