



# **XCARRIER SUPPLEMENTAL TRAINING**

**PROCESSING A SHIPMENT AS SUPPLIER-PAID**

**February 6, 2020**

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**Honeywell**

# ACCESS HASP – XCARRIER

- Navigate to [SCC.Honeywell.com](https://SCC.Honeywell.com)
  - Enter your Honeywell ID and Password
    - Click on “HASP” then “Shipping”


The screenshot displays the Honeywell Supply Chain Collaboration (SCC) web application. The left sidebar contains a navigation menu with categories: METRICS, AFTERMARKET, HASP (highlighted), PROCUREMENT, SHIPPING (highlighted with a mouse cursor), VMI MANAGEMENT, QUALITY, SOURCE INSPECTION, APPLICATION, SUPPORT, DOCUMENTS, and PLANNING & SCHEDULING. The main content area shows a 'SYSTEM UPDATE - HASP' notification and a 'Search for Purchase Orders' section. This section includes input fields for Vendor Number, Material, Material Description, Purchase Order, Inbound Delivery, and Invoice. It also features radio buttons for Order Type (Both, Regular, Change Order) and Purchase Order Created in (Last 7 Days, Last 30 Days, Last 60 Days). Below these are dropdown menus for PO Line Status, Order Ack. Status, Inbound Del. Status, and INV Status. A 'Plant' dropdown menu is also present, listing various locations. At the bottom of the search section are 'Search', 'Reset', and 'Save Search' buttons.




**Log-in to your account as you normally would.**


# BEGIN THE PROCESS






Proceed to pull in your PO(s), “pack” your ready items, complete the Handling Unit, and enter Intl Details if applicable as you would in a regular Honeywell-paid shipment.

**xCarrier**





Ship From Address: BOEING DISTRIBUTION SERVICES I...  Clear Screen Item Master Printer Setup Re Print

☐ Manual PO/Delivery Number:    Get Data Cancel Shipment Cancel by Tracking:  Ship Date: 10.12.2019 

**Ship To Address**  
:    
:  Add...:   
City:  State:   
Country:  Zip C...:   
Phone:  Email:





**Ship Method Details**  
Standard:    
Expedite:    
Payment: Honeywell   
Ref.#1:  Ref.#2:   
Weight Unit: LBS  Dims...: IN   
LTL N...:


**Items to be Packed**

Item No	Part No	Description	Tot Qty	Bal Qty	Del Due Date	PO#	Sr	Partial
000000								
000000								
000000								
000000								

Pack Auto Pack Pack All

**Handling Units**

Handling U	Wt	Dims(LxWxH)	Tracking#	COO	Shipment #	
						
						
						

Intl Details Additional Options Get Carrier Request Expedite Transit Days:  SHIP 

Refer to the xCarrier Shipping Guide “How to Ship” for full process steps.

# CHANGE THE PAYING PARTY

After packing your parts and completing the Handling Unit:

- Select the drop-down menu next to “Payment” in the Ship Method Details section
- Choose “Supplier”

☐ Manual PO/Delivery Number: 3503701504    Cancel by Tracking:  Ship Date: 10.12.2019

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**Ship To Address**  
:  
:  
City: PHOENIX  
Country: US  
Phone:  
Contact: Honeywell International Inc  
Add...:  
State: AZ  
Zip C... : 85034-3442  
Email: BrandonAnwar.Davila2@Honey...

**Ship Method Details**  
Standard:  ☒  
Expedite: ☐  
Payment: Honeywell   
Ref #1: Honeywell  
Weight Unit: Supplier   
LTL N... : Direct Ship  
Ref #2:   
IN

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**Items to be Packed**

Item No	Part No	Description	Tot Qty	Bal Qty	Del Due Date	PO#	Sr	Partial
000010	S9082-14	SHAPED SE	3	2	18.12.2019	35037	<input type="checkbox"/>	
000000							<input type="checkbox"/>	
000000							<input type="checkbox"/>	
.....							<input type="checkbox"/>	

**Handling Units**

Handling U	Wt	Dims(LxWxH)	Tracking#	COO	Shipment #
10003412213	10	10X10X10		US <input type="button" value="v"/>	FW1210

You may also use this option if delivering on your own company vehicle.

# CHANGE THE PAYING PARTY

You will now see the  
Payment code updated  
and the Carrier + Service  
Level next to “Standard”  
is blank

**Ship Method Details**

Standard: Standard ☒  
Expedite: ☐  
Payment: Supplier ☒  
Ref #1: 3503701504/1014-100A Ref #2:   
Weight Unit: LBS Dims: IN  
LTL N...:

**Handling Units**

Partial	Handling U	Wt	Dims(LxWxH)	Tracking#
---------	------------	----	-------------	-----------

Select the drop down  
menu next to “Standard”  
and choose the carrier /  
service level you would  
like to elect

**Ship Method Details**

Standard: Standard ☒  
Expedite: ☐  
Payment: ☐  
Ref #1:   
Weight Unit:   
LTL N...:

CEVA  
CEVA NOW(INTL 1-3 DAY)  
CEVA PREMIUM (INTL 2-5 DAY)  
CANADA HIGHLAND PROJECT LOGISTICS  
COMPANY TRUCK  
CENTRAL TRANSPORT DIRECT  
DHL ECONOMY SELECT (EU) ESU  
DHL NDS(NEXT DAY SERVICE)  
DHL DOMESTIC  
DHL ECONOMY SELECT (EU)  
DHL STANDARD EXPRESS (AM)

**Handling Units**

Partial	Handling U	Wt	Dims(LxWxH)	Tracking#	COO
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**Choose your preferred carrier and service level.**

# ENTER YOUR ACCOUNT DETAILS

Once you've chosen your preferred carrier and service level, select the glasses next to "Payment: Supplier"

In the "Third Party Information" box that pops up, enter the Account #, Country Code, and associated Postal Code

- Click Submit


\*\*If you do not see the carrier you need, please contact the xCarrier support team referenced at the beginning and end of this training to have the carrier added as an option.

\*\*Shipping labels will only be issued for FDX, DHL, and UPS.

**Ship Method Details**

Standard:  ☒

Expedite: ☐

Payment:  

Ref #1:  Ref #2:

Weight Unit:  Dims ... :

LTL N... :

**Third Party Information**

Third Party Account #:

Third Party CountryCode:

Third Party ZipCode:

Third Party Address:

Third Party Company:





















Third Party City:




















Third Party State:




















**You can bill your own facility's account or a third party location.**




















# YOU ARE READY TO SHIP




















**xCarrier**




















Ship From Address:  




















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












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












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












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












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












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












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












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












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












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












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












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












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












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












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












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












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












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# SUPPORT WHEN YOU NEED IT

For technical support or questions related to this training, please do not hesitate to reach out to us at [AeroxCarrierSupport@Honeywell.com](mailto:AeroxCarrierSupport@Honeywell.com).

Your support and compliance as a valued supplier is greatly appreciated. Thank you for choosing to work with Honeywell International.

**Thank you to our valued suppliers.**