



# HOW TO SUBSCRIBE TO QUALITY EMAIL ALERTS

**EMAIL Alerts for Quality notifications and Self-Release status changes.**

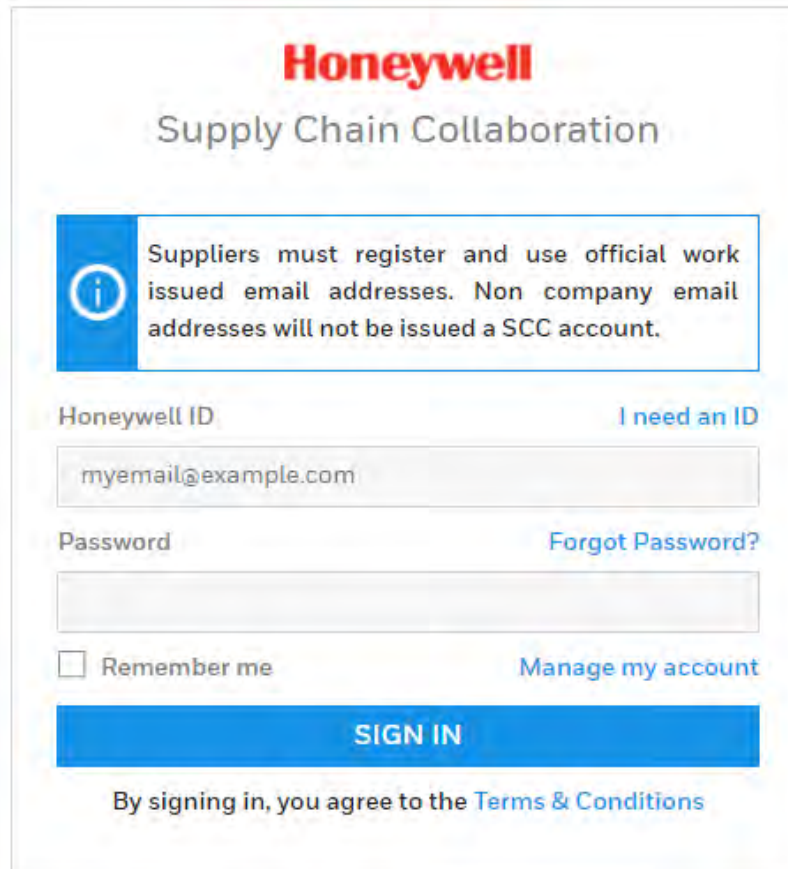
# EMAIL ALERTS FOR QN AND SR

**Important:**

**Google Chrome is the supported browser for all activities in HASP.  
(other internet browsers may not be compatible and may not provide same functionality)**

# EMAIL ALERTS FOR QN AND SR

- Go to web page <https://scc.honeywell.com/>
- Sign in using your log-in and password.



The screenshot shows the login interface for Honeywell Supply Chain Collaboration. At the top, the Honeywell logo is in red, followed by the text 'Supply Chain Collaboration' in grey. Below this is a blue information box with a white 'i' icon and the text: 'Suppliers must register and use official work issued email addresses. Non company email addresses will not be issued a SCC account.' The login section includes a 'Honeywell ID' label with a link 'I need an ID' to its right. The input field contains the placeholder text 'myemail@example.com'. Below this is a 'Password' label with a link 'Forgot Password?' to its right, and an empty password input field. There is a checkbox labeled 'Remember me' and a link 'Manage my account' to its right. A large blue button with the text 'SIGN IN' is positioned below the password field. At the bottom, a line of text states 'By signing in, you agree to the Terms & Conditions' with a link to the terms.

**Honeywell**  
Supply Chain Collaboration

Suppliers must register and use official work issued email addresses. Non company email addresses will not be issued a SCC account.

Honeywell ID [I need an ID](#)

myemail@example.com

Password [Forgot Password?](#)

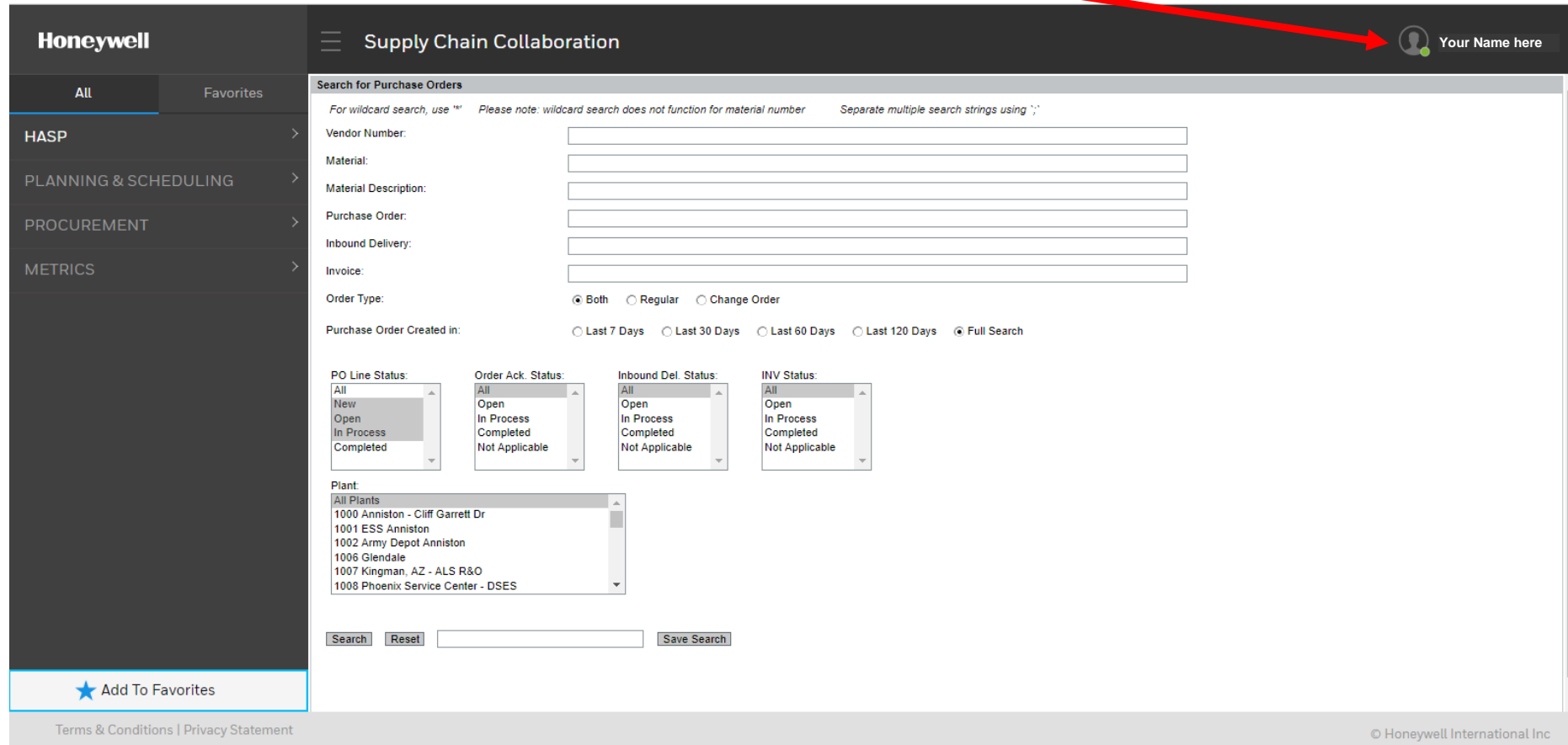
☐ Remember me [Manage my account](#)

**SIGN IN**

By signing in, you agree to the [Terms & Conditions](#)

# EMAIL ALERTS FOR QN AND SR

Click the “User” icon



The screenshot shows the Honeywell Supply Chain Collaboration web application. A red arrow points from the text "Click the 'User' icon" to a user profile icon in the top right corner of the header, labeled "Your Name here".

**Honeywell** Supply Chain Collaboration

Search for Purchase Orders

For wildcard search, use "\*" Please note: wildcard search does not function for material number Separate multiple search strings using ";"

Vendor Number:

Material:

Material Description:

Purchase Order:

Inbound Delivery:

Invoice:

Order Type: ☒ Both ☐ Regular ☐ Change Order

Purchase Order Created in: ☐ Last 7 Days ☐ Last 30 Days ☐ Last 60 Days ☐ Last 120 Days ☒ Full Search

PO Line Status:   
New  
Open  
In Process  
Completed

Order Ack. Status:   
Open  
In Process  
Completed  
Not Applicable

Inbound Del. Status:   
Open  
In Process  
Completed  
Not Applicable

INV Status:   
Open  
In Process  
Completed  
Not Applicable

Plant:   
1000 Anniston - Cliff Garrett Dr  
1001 ESS Anniston  
1002 Army Depot Anniston  
1006 Glendale  
1007 Kingman, AZ - ALS R&O  
1008 Phoenix Service Center - DSES

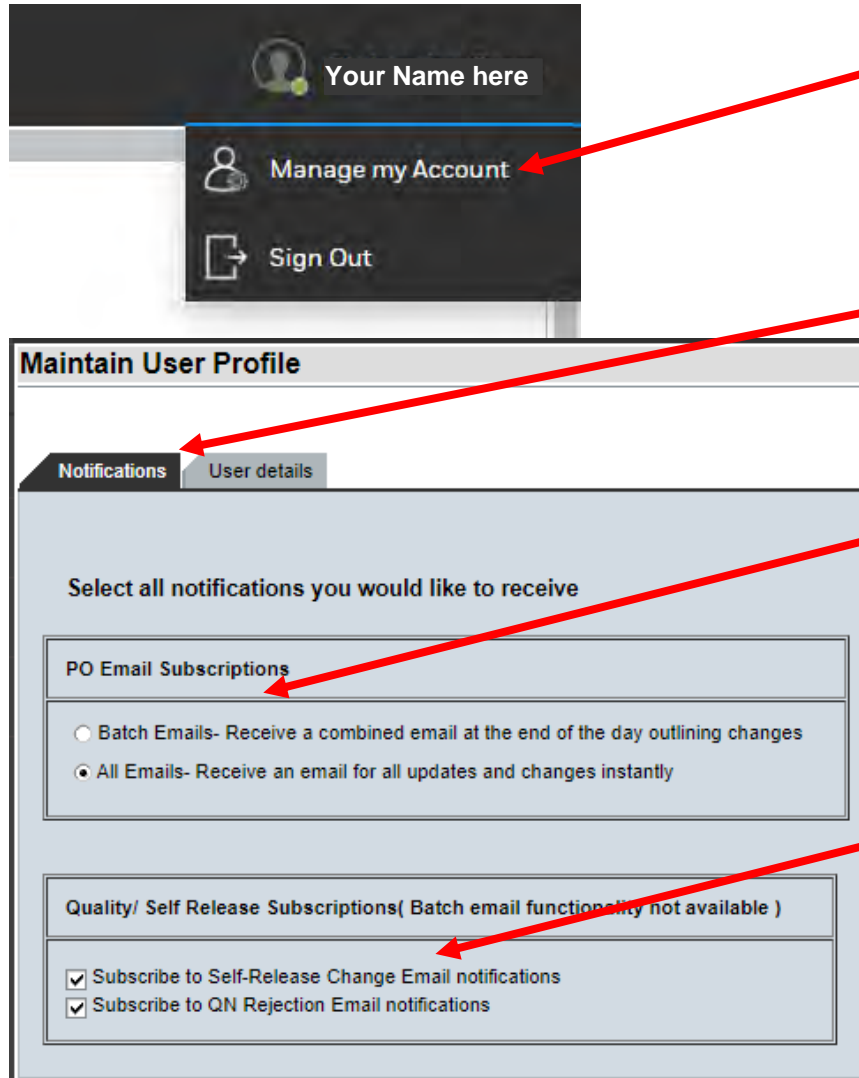
Search Reset  Save Search

★ Add To Favorites

Terms & Conditions | Privacy Statement

© Honeywell International Inc

# EMAIL ALERTS FOR QN AND SR



The screenshot shows a user interface for managing an account. At the top, there is a header with a user profile icon and the text 'Your Name here'. Below this, a dropdown menu is open, showing two options: 'Manage my Account' and 'Sign Out'. A red arrow points from the 'Manage my Account' option to the text 'Select "Manage my Account"'. Below the dropdown, there is a section titled 'Maintain User Profile'. Inside this section, there are two tabs: 'Notifications' and 'User details'. A red arrow points from the 'Notifications' tab to the text 'Select "Notifications" tab'. Below the tabs, there is a heading 'Select all notifications you would like to receive'. Under this heading, there are two sections. The first section is titled 'PO Email Subscriptions' and contains two radio button options: 'Batch Emails- Receive a combined email at the end of the day outlining changes' and 'All Emails- Receive an email for all updates and changes instantly'. A red arrow points from the 'All Emails' option to the text '“Check” off to receive PO Emails as appropriate'. The second section is titled 'Quality/ Self Release Subscriptions( Batch email functionality not available )' and contains two checked checkbox options: 'Subscribe to Self-Release Change Email notifications' and 'Subscribe to QN Rejection Email notifications'. A red arrow points from the 'Subscribe to QN Rejection Email notifications' checkbox to the text 'Subscribe to both SRxPN Change emails as well as QN Rejection emails'.

- Select “Manage my Account”
- Select “Notifications” tab
- “Check” off to receive PO Emails as appropriate
- Subscribe to both SRxPN Change emails as well as QN Rejection emails

# EMAIL ALERTS FOR QN AND SR

- Select “User details” tab
- Add contact and update preferences AND “Save Changes”

The screenshot shows a web interface with two tabs: 'Notifications' and 'User details'. The 'User details' tab is selected and highlighted with a red box. Below the tabs, there are several input fields and radio button options.

**User details form fields:**

- Title:
- First Name:
- Last Name:
- Function:
- Telephone number:
- Fax number:
- Email Address:

**Decimal Notation options:**

- ☐ 1.234.567,89
- ☒ 1,234,567.89
- ☐ 1 234 567,89

**Date Format options:**

- ☒ DD.MM.YYYY
- ☐ MM/DD/YYYY
- ☐ MM-DD-YYYY
- ☐ YYYY.MM.DD
- ☐ YYYY/MM/DD
- ☐ YYYY-MM-DD

**Personal time zone of user:**

**Save Changes**